MINUTES
Ashtabula County Mental Health and Recovery Services Board
January 14, 2019

The Ashtabula County Mental Health and Recovery Services (MHRS) Board met in a regular scheduled session on Monday, January 14, 2019 at 6:30 PM at 4817 State Road, Suite 203, Ashtabula, Ohio.

MHRS Board President Mr. Larrie Puraty called the meeting to order at 6:35 PM and asked for a roll call of those in attendance.

Board Members in attendance: Ms. Susan Deak; Mr. Larrie Puraty, Board President; Mr. Richard Dana; Ms. Hattie Eisweirth; Ms. Megan Brunarski; Mr. Mathew Crawford, Board Vice-President; Ms. Pat DuPuy; and Ms. Lisa Summers.

The following Board Members were not in attendance: Rev. John Werner, Board Secretary and Ms. Shonene McLaughlin

MHRS Board Staff in Attendance: Ms. Miriam Walton, Director and Ms. Bridget Sherman, Program Director.

Visitors: Ms. Mihaela Burtea, Signature Health; Ms. Karen Fronczak, Community Counseling Center; Michael Murphy, Lake Area Recovery Center, Mr. Jesse Wodrig, Lake Area Recovery Center, and Suzette Miller, Generations Behavioral Health

APPROVAL OF MINUTES: The Minutes of the November 26, 2018 MHRS Board Meeting were reviewed. Ms. Deak moved that the minutes be approved as corrected. Ms. Summers seconded the motion. Mr. Puraty called for a vote. The motion to accept the minutes passed unanimously with Mr. Dana abstaining.

FINANCIAL REPORTS:

A. FISCAL REPORTS—Ms. Walton reviewed the December 2018 fiscal reports. After review and discussion, Mr. Dana moved that the financial reports for December 2018 be approved as submitted. Ms. Summers seconded the motion. The financial reports were approved unanimously.

REPORTS:

A. BOARD PRESIDENT’S REPORT: Mr. Puraty brought to the Board’s attention that there was a need to update the Board’s website. Mr. Puraty suggested engaging someone to develop and maintain the website for the Board as the staff do not have the time and an expert is needed for this task. Mr. Puraty stated that the Board needed someone who could do design and upkeep. He stated that this was not a criticism of the Board staff as staff have been doing their best Mr. Dana discussed the needs of the Board to inform the public of services. Ms. Summers suggested being sure to find someone who had expertise in marketing to make sure it is effective in getting our message out and be sure the community knows who is funding the
services and programs. Mr. Puraty mentioned the need to begin planning for the upcoming levy campaign. Mr. Puraty stated that he has started attending Trustees meetings in preparation and that the Board should discuss the formation of the Levy Committee at the February Board meeting.

B. DIRECTOR:
   1. Enterprise System Updates—None.
   2. Technology Updates—Ms. Walton stated that she has two quotes for a new copy machine. The Board reviewed the quotes and information on each machine. Ms. Walton stated that she is leaning toward leasing as getting rid of obsolete copy machines is almost impossible. At this point the Board has two that don't work and, after getting a new copier, we will have three. Board members discussed purchasing over leasing and were leaning toward purchasing. Board members directed Ms. Walton to continue with the process, get some additional information and complete the process of acquiring a new copier.
   3. Medicaid Redesign and Managed Care Updates—No updates, but Board members requested that Ms. Walton speak with PartnerSolutions and ask if they could do a presentation sometime in the Spring. Ms. Walton will set this up.
   4. Additional State and Local Update—Ms. Walton reported on the following:
      a. The Ohio Department of Mental Health and Addiction Services has a new Director, Lori Criss. Director Criss comes from the Ohio Council of Behavioral Health Agencies.
      b. The PAX trainings are scheduled for January and Ms. Walton also mentioned the articles in the Gazette in regards to Rachael’s Challenge at Edgewood and Conneaut. Many of the schools are following through and developing things like buddy benches and Rachael’s Closets.
      c. Lake Area Recovery Center has announced that they have acquired a new property to move their women’s residential into a separate building from their men’s program. This will allow them to enhance their programs.
      d. The Board received donations at the request of the family of the young man from Conneaut who is believed to have taken his own life. Ms. Walton stated that she will be speaking with the Superintendent of Conneaut City Schools to determine the best use of the funds. It is around $1,000.

UNFINISHED BUSINESS:

A. GRANT SEARCHES—Ms. Walton stated that the Board staff continue work on the State Opiate Response grant.
B. GRANT REPORTS—NONE
C. PROGRAM UPDATES—NONE
D. COALITION REPORTS—Housing Coalition: Due to the government shut down we are not able to drawdown the monthly HUD funding to reimburse the Housing Authority for the rents associated with the Shelter Plus Care program. If this
continues, we could have an issue that could put the participants at risk. After discussion with Scott Campbell and then the County Auditor’s we came up with a solution. If the Board approves, we can pay the rents out of Board funding and then reimburse the Board funding once the HUD funds are available for drawdown. After a discussion of the number of participants involved and the cost Mr. Dana moved that the Board approve expending Board local funds to cover the HUD grant funding to pay for monthly rents until federal funding resumes and can repay the Board funds expended. Ms. Deak seconded the motion. The motion passed unanimously. Ms. Walton stated that she has spoken to the Housing Authority staff and that she will wait until the end of January before she cuts the check in case the government reopens and the move is not necessary. Suicide Prevention Coalition: Ms. Sherman reported that the Coalition/Board was awarded the OSPF Mini-grant which will be used to host at least one Mental Health First Aid training for the community. The Coalition is also making plans for the 2019 One Life Race to secure the date and timer. Prevention Coalition: Ms. Walton reported that the underage and binge drinking stall campaign is underway, and the signs have been distributed. “Ask Me” pins are moving forward.

E. SUBSTANCE ABUSE LEADERSHIP TEAM—Ms. Walton informed the Board that the Leadership Team has received two grants to provide medication disposal bags for distribution at the RAM and to offer two PAX Tools trainings in the community. PAX Tools is a two-and-a-half-hour training for parents, community organizations and youth leaders. The PAX Tools will target Ashtabula and Conneaut. These two trainings will piggyback with the one the state is offering to us. We are also targeting the parents involved with Head Start.

F. 21st CENTURY CURES ACT—Ms. Walton updated the Board on the progress of the ambulatory detoxification program: Transitions to Recovery. Ms. Walton stated that she did not have the new monthly numbers as the report is not complete.

G. UPDATE ON CAPITAL PLAN FOR RECOVERY HOUSING EXPANSION—NONE

H. STATE OPIATE RESPONSE (SOR) FUNDING—Work continues in the planning of this project. The grant is due on January 25th. Ms. Walton will have details at the February Board meeting.

NEW BUSINESS:

A. CHIEF CLINICAL OFFICER—Ms. Walton stated that she would like the Board to approve a small contract for a chief clinical officer. Boards’ are required to have one and for years our Board has defaulted to the medical director of our crisis intervention agency. Ms. Walton told the Board that she would like to engage Dr. Patricia Getz. Dr. Getz has worked for the Stark County Board and several agencies in the past. She has expertise in both child and adult psychiatry. After some discussion Mr. Dana moved that the Board approve contracting with Dr. Getz in the amount of $5,000 for the remainder of the state fiscal year pending the review of her resume by the Board. Ms. Einsweith seconded the motion. The motion passed unanimously.

EXECUTIVE COMMITTEE REPORT:

Due to the nature of the report Mr. Purdy suggested that the Board go into Executive Session to discuss personnel matters. Mr. Dana moved that the Board move into Executive Session to
discuss personnel matters. Ms. Summers seconded the motion. Mr. Puraty called for a roll call vote. Ms. Walton read the roll: Ms. Deak, Yes; Mr. Puraty, Yes; Mr. Dana, Yes; Ms. Eisweirth, Yes; Ms. Brunarski, Yes; Mr. Crawford, Yes; Ms. DuPuy, Yes; and Ms. Summers, Yes. The Board entered into Executive Session at 7:40 p.m.

At 8:20 p.m. Ms. Deak moved that the Board come out of Executive Session. Ms. DuPuy seconded the motion. The motion passed unanimously. No further action needed to be taken due to the discussion in Executive Session.

COMMUNICATION:
A. NONE

NEXT SCHEDULED MHRS BOARD MEETING: The next regular meeting of the Ashtabula County MHRS Board is scheduled for February 11, 2019 at 6:30 p.m. at the MHRS Board office. The Board Executive Committee will also meet at 5:30 p.m.

ADJOURNMENT: Ms. Summers moved that the meeting be adjourned. Mr. Dana seconded the motion. The motion passed unanimously. The meeting adjourned at 8:25 p.m.

[Signature]
Mr. Larrie Puraty, Board President
Minutes Prepared by Miriam Walton