

MINUTES

Ashtabula County Mental Health and Recovery Services Board
April 18, 2022

The Ashtabula County Mental Health and Recovery Services (MHRS) Board met in a rescheduled session on Monday, April 18, 2022, at 6:30 PM. This meeting was held over the Zoom platform and in person.

Board President Mr. Crawford called the meeting to order at 6:32 p.m. and asked for a roll call of members and staff in attendance. Meeting held on Zoom only due to weather conditions.

Board Members in attendance: Mr. Matthew Crawford, Board President; Ms. Susan Deak, Board Secretary; Ms. Shonene McLaughlin; Mr. Jeff Wheeler; Ms. Deborah King; Ms. Megan Brunarski; Mr. Joseph Loftus; and Alan Block.

The following Board Members were not in attendance: Rev. John Werner,(Virtual), Board Vice-President; and Ms. Pat DuPuy.

MHRS Board Staff in Attendance: Ms. Miriam Walton, Director, Ms. Bridget Sherman, Ms. Kaitie Park, and Ms. Lisa Battaglioli.

Visitors: Ms. Melissa Fields, Signature Health; Mr. Gary Seech, Glenbeigh; Mr. Jesse Wodrig, Lake Area Recovery Center; Mr. Michael Murphy, Lake Area Recovery Center; Mr. Michael Thornton, Ashtabula City District Library; and Mr. Paul Bolino, Community Counseling Center.

APPROVAL OF THE MINUTES: The Minutes of the April 2022 MHRS Board meeting were reviewed. Mr. Crawford. Ms. King moved that the minutes be approved as corrected. Ms. Deak seconded the motion. Mr. Crawford called for a vote.

Mr. Crawford, yes; Ms. Deak, yes; Ms. McLaughlin, yes; Mr. Wheeler, yes; Mr. Loftus, yes; Ms. Brunarski, yes; Ms. King, yes; and Mr. Block, abstain.

Ayes were seven. Nays were zero. One abstention. Motion carried.

FINANCIAL REPORTS:

FISCAL REPORTS— Ms. Walton asked if the Board had any questions regarding the financial reports. Ms. Walton mentioned that she misspoke last month and that the carryover in QuickBooks will not decrease in the financials. QuickBooks cannot account for its reduction. Ms. Battaglioli and Ms. Walton are working on a spreadsheet to track the current carryover. Line 99 will stay the same until the end of the SFY. Ms. Walton reminded the Board that the carryover is due to Covid and noted that our cash balance is a bit higher due to levy funds deposited in April and the Women's Grant for Lake Area Recovery Center.

Motion to Accept Financials:

After some discussion, Ms. King moved that the March 2022 Board financial reports be approved as submitted. Ms. McLaughlin seconded the motion. Mr. Crawford called for a vote.

Mr. Crawford, yes; Ms. Deak, yes; Ms. McLaughlin, yes; Mr. Wheeler, yes; Mr. Loftus, yes; Ms. Brunarski, yes; Ms. King, yes; and Mr. Block, abstain.

Ayes were seven. Nays were zero. One abstention. Motion carried.

REPORTS:

BOARD PRESIDENT'S REPORT:

1. Mr. Crawford introduced and welcomed our newest Board Member Alan Block; Mr. Block gave a brief introduction and discussed his current employment.
2. Mr. Crawford stated that the Executive Committee did not meet on Ms. Walton's evaluation, but a meeting will be scheduled when Rev. Werner can be present before the next Board Meeting.
3. Mr. Crawford informed the Board that he, Ms. Deak, Mr. Werner, and Ms. Walton met with Ms. Cheri Walter the CEO of our Board Association via Zoom for an informational session regarding what the Association can provide local boards when hiring a new Director. Mr. Crawford described it as very productive. Ms. Walton mentioned the process and that the first step is for the Association staff to come to a Board meeting to do a presentation called the State of the State as well as discuss minimum qualifications and timelines. Mr. Crawford suggested the August or October Board Meeting for the presentation. Ms. Walton stated that she would reach to Ms. Walter about the dates and get it scheduled.
4. Mr. Crawford reminded the Board members about the Opiate Summit June 6 & 7 and to let Ms. Walton know if you are interested in attending. Mr. Crawford stressed that the Summit is an impressive event and very educational for Board members.

A. DIRECTOR: Board Director's Report

1. Ms. Walton asked if anyone had any questions about her Executive Director's Report.
2. The State Auditor has started the County Audit. During the SAR process the Board also received a letter from OhioMHAS regarding the calendar year 2020 Schedule of Expenditures of Federal Awards (SEFA). Ms. Walton responded to the SEFA questions and OhioMHAS accepted the responses. The SAR exit interview went well. The initial Draft report had suggestions for some minor areas in need of change, but no findings. Ms. Walton will discuss the final report when it becomes available.
3. Board staff, Ms. Hill and NAMI Ashtabula Committee members started the initial work on the NAMI Ashtabula website. Ms. Walton will let Board members know when it is ready to be viewed.

UNFINISHED BUSINESS:

A. GRANT SEARCHES—OU/PIRE HRSA RCORP Behavioral Health System Reform grant is out, and Ohio University would like us to participate. We are in the 3rd year of our most recent. Rural Opportunities Grant. Ms. Walton submitted a budget to partner again with OU and PIRE. The goal will be reform in expanding the current trauma work, do training and collaboration around behavioral health discharge planning and expand our naloxone work in the community. The 4th year grant for the Mental Health Court will be out in May. Ms. Wagner will be assisting Board staff with writing the grant. This is the final year the Common Pleas Mental Health Court can get the Justice Assistance Grant.

B. QUARTERLY REPORTS—Next Meeting.

C. COALLITIONS— No Report.

D. CRISIS EXPANSION WORK— Ms. Walton stated that she will be meeting with the Chiefs this Wednesday to talk more about timing of the final plan for the Crisis Intervention team Training this Fall. Mobile Crisis Expansion continues to get great feedback from the community and the Crisis staff.

E. MULTI-SYSTEM ADULTS PROGRAM—Ms. Walton and Ms. Sherman discussed the program. More referrals are coming in but mostly from ACMC.

F. QUICK RESPONSE TEAM—Ms. Walton stated no update. Awaiting the grant to be released by the Attorney General's Office.

G. REMOTE AREA MEDICAL—Ms. Walton stated that the Board table saw a lot of traffic during the two days of RAM. We spoke directly to 180 individuals and gave away seventy-five-gun locks that we received from the Veteran's Administration as part of their suicide prevention campaign

NEW BUSINESS:

A. REVIEW OF THE SFY 2023 ADMINISTRATIVE AND COMMUNITY SERVICES DRAFT BUDGET— Ms. Walton presented the DRAFT SFY 2023 Administrative and Community Services budget for SFY 2023. Ms. Walton noted that our salary cost went down due to not being able to hire a clinician for the Board. Ms. Walton also pointed out that most of the increase in the SFY 2023 budget is attributed to moving expenses that the Board will realize sometime during the state fiscal year. Ms. Walton stated that she is estimating those costs. Mr. Block asked a question about why the Board was moving. Ms. Walton apologized for not explaining for new members that Community Counseling Center purchased the building that currently houses the Board offices, and the Board needs to move, hopefully before construction starts on the building. Ms. Walton informed the Board that she continues to work with the County Commissioner on office space. Ms. Walton asked if there were any additional questions regarding the Administrative and Community Services Budget. Ms. Walton explained that she will be conducting the remainder of the meetings with the current contract providers over the next few weeks and will have a Purchase of Service DRAFT budget for the Board at the May meeting. Ms. Walton further explained that it was at the Board's discretion as to whether the Board approves the budgets together or separately. Ms. Walton told the Board that she always makes sure that they have this budget first as the numbers will show up on the

Purchase of Services budget as one number and she wants to make sure the Board has an itemized budget that explains what costs go into the Administrative and Community Services Budget prior to Board approval. After some discussion, the Board decided to approve the entire budget as one document and not address the current DRAFT budget at this time.

B. TIMELINE FOR SFY 2023 SERVICE PROVIDER BUDGET-- Ms. Walton informed the Board that the plan was to have a full budget to the Board before the May Board meeting so the budget could be approved, and contracts could be completed before the beginning of the state fiscal year July 1, 2022. The meetings with the Providers are already being scheduled around the provision of prevention, treatment, and recovery support services for Ashtabula County residents.

COMMUNICATION: Ms. Walton informed the Board that she received an email from Director Criss from OhioMHAS congratulating the Board on the role we played in the newly developed Bachelor of Social Work program coming to KSU Ashtabula.

Ms. Deak also thanked the Board for their support of NAMI Ashtabula and the development of a new website.

ADJOURNMENT: Ms. Deak moved that the meeting be adjourned. Ms. McLaughlin seconded the motion. Mr. Crawford called for a vote.

Mr. Crawford, yes; Ms. Deak, yes; Ms. McLaughlin, yes; Mr. Wheeler, yes; Mr. Loftus, yes; Ms. Brunarski, yes; Ms. King, yes; and Mr. Block, yes.

Ayes were eight. Nays were zero. Motion carried.

The meeting was adjourned at 7:41 p.m. The next regularly scheduled Board meeting is set for May 16, 2022, at 6:30 p.m.

Mr. Matthew Crawford, Board President



Minutes Prepared by Miriam Walton