

MINUTES

Ashtabula County Mental Health and Recovery Services Board May 16, 2022

The Ashtabula County Mental Health and Recovery Services (MHRS) Board met in a rescheduled session on Monday, May 16, 2022, at 6:30 PM. This meeting was held over the Zoom platform and in person.

Board President Mr. Crawford called the meeting to order at 6:32 p.m. and asked for a roll call of members and staff in attendance. Meeting held on Zoom only due to weather conditions.

Board Members in attendance: Mr. Matthew Crawford, Board President; Ms. Susan Deak, Board Secretary (Virtual); Ms. Shonene McLaughlin (Virtual); Mr. Jeff Wheeler (Virtual); Ms. Deborah King (Virtual); Mr. Alan Block (Virtual); Rev. John Werner, Board Vice-President (Virtual); and Ms. Pat DuPuy.

The following Board Members were not in attendance: Ms. Megan Brunarski and Mr. Joseph Loftus.

MHRS Board Staff in Attendance: Ms. Miriam Walton, Director, Ms. Bridget Sherman, Ms. Kaitie Park, and Ms. Lisa Battaglioli.

Visitors: Mr. Jamie Dials, Signature Health and Mr. Paul Bolino, Community Counseling Center.

APPROVAL OF THE MINUTES: The Minutes of the April 2022 MHRS Board meeting were reviewed. Ms. McLaughlin moved that the minutes be approved. Ms. King seconded the motion. Mr. Crawford called for a vote.

Mr. Crawford, yes; Ms. Deak, yes; Ms. McLaughlin, yes; Mr. Wheeler, yes; Rev. Werner, yes; Ms. King, yes; Mr. Block, yes; Ms. DuPuy, yes.

Ayes were eight. Nays were zero. Motion carried.

FINANCIAL REPORTS:

FISCAL REPORTS— Ms. Walton asked if the Board had any questions regarding the financial reports. Ms. Walton explained that the larger increase in revenue this month was due to levy funds coming in that only come twice a year. Ms. Walton also pointed out that the Board received OhioMHAS Q4 funds this month as well. Ms. Walton mentioned a revenue placement error of \$77,000. This money was in the wrong line item and was corrected. Mr. Block asked about the specialized docket collaborative funds. Ms. Walton explained that this funding comes to the Board for the specialized dockets. Ms. Walton mentioned the level of spending of the Provider contracts and where the Providers were based on their billing and

their SFY 2022 allocations. Ms. DuPuy complimented the Board on our ability to catch small errors and correct them quickly to ensure accurate reporting.

Motion to Accept Financials:

After some discussion, Ms. Deak moved that the April 2022 Board financial reports be approved as submitted. Rev. Werner seconded the motion. Mr. Crawford called for a vote.

Mr. Crawford, yes; Ms. Deak, yes; Ms. McLaughlin, yes; Mr. Wheeler, yes; Rev. Werner, yes; Ms. King, yes; Mr. Block, yes; Ms. DuPuy, yes.

Ayes were eight. Nays were zero. Motion carried.

REPORTS:

BOARD PRESIDENT'S REPORT:

1. Mr. Crawford stated that the Board Executive Committee met to review Ms. Walton's evaluation, but they were not able to do anything as not all the committee members had the opportunity to review the results. The committee will have Ms. Wagner send the results to everyone and meet again before the next Board meeting.
2. Mr. Crawford reminded the Board members about the Opiate Summit June 6 & 7 and urged them to let Ms. Walton know if you are interested in attending. Mr. Crawford stressed that the Summit is an impressive event and very educational for Board members.

A. DIRECTOR: Board Director's Report

1. Ms. Walton reported that the Board received the first part of our SFY 2023 allocation numbers, but the documents do not have all our allocations listed. Ms. Walton observed that the numbers that were in the document were the same as last state fiscal year.
2. Ms. Walton asked if anyone had any questions concerning her director's report. Mr. Block asked about the meeting with Signature Health and Commissioner Whittington re: "various issues." Ms. Walton explained that the Signature Health meeting was our monthly meeting and if it were anything out of the ordinary program issues, she would make sure to provide more detail. Ms. Walton stated that the meeting with the Commissioners concerned property and another meeting to discuss a current House bill that is of concern to the Board. Ms. Walton informed the Board that this bill Sub House Bill 523. This is the legislation that she is offering proponent testimony for on Thursday. Ms. Walton informed the Board that she will be focusing her testimony on the importance of data to the work of the Board. Mr. Block thanked Ms. Walton for the explanation. Ms. Walton stated she will try to be more precise in her report.

UNFINISHED BUSINESS:

A. GRANT SEARCHES—Nothing new pending. Ms. Walton stated we are awaiting information from OU/PIRE on the HRSA RCORP Behavioral Health System Reform grant.

B. QUARTERLY REPORTS—Ms. Walton gave a brief overview of the various quarterly reports and asked if there were any questions. There were no questions, so Ms. Walton informed the Board members that they were welcome to reach out later if they have any questions after the meeting.

C. COALLITIONS

a Suicide Prevention—Ms. Sherman informed the Board that we were able to purchase Crisis Text Line pop fidgets and that many of them were delivered to the schools. We will also have them for the table at Pride. Ms. Sherman has a QPR class scheduled with seniors in Conneaut in June, and she is planning to schedule another Mental Health First Aid class soon.

b Prevention Coalition—Ms. Park stated that the Coalition is working on their action plan for the coming year. The Data and Evaluation committee is meeting to develop a draft for presentation to the Coalition. The Training Committee is working on planning P.A.R.T. Ms. McLaughlin stated that the Rape Crisis Center would be happy to assist. Ms. Park thanked her and stated that they have done presentations for PART in the past and she is sure the Committee would love to have them again.

c Housing Continuum of Care—Ms. Walton stated that the Board has been awarded an 18th year of our HUD grant. Currently the grant houses 60 individuals and we should be able to add 6 to 8 more with this year's funding. Ms. Walton also explained that this year's Continuum of Care grant required that we inform HUD of our work around equity and diversity in the community.

D. CRISIS EXPANSION WORK— Ms. Walton stated that the expansion has been going well. Ms. Walton has been in ongoing conversations with Signature Health and the Chiefs about the status and next steps. Signature Health is committed to continuing the work and identifying staff for the next phase. CIT is moving forward, and it will be a 5-day training.

E. MULTI-SYSTEM ADULTS PROGRAM—Ms. Walton and Ms. Sherman discussed the program. Referrals are coming in. The state lowering the hospitalization criteria has helped. Ms. Walton spoke about doing discharge planning training and systems changes through the OU grant that is pending. Ms. Sherman mentioned speaking with CCC and SH about form changes and program requirement changes and that the expectation is that services will be coordinated.

F. QUICK RESPONSE TEAM—Ms. Walton stated no update. Awaiting to hear if the County received the grant.

NEW BUSINESS:

A. REVIEW OF THE SFY 2023 ADMINISTRATIVE AND COMMUNITY SERVICES AND PROVISION OF SERVICES DRAFT BUDGETS—

Ms. Walton pointed out the draft Administrative/Community Services budget that the Board reviewed last month and the Provision of Services budget in the Board materials for SFY23. Ms. Walton reviewed the documents. Ms. Walton highlighted in sections red since they are added items and Ms. Walton wanted to be that the Board recognized them as new and exactly what they will accomplish in SFY 2023. These were items such as Glenbeigh for CEs for CDCA, the Mission program for the Common Pleas Mental Health Court, NaloxBoxes, the Warmline at CCC, expanding guardianship at Catholic Charities, etc. Ms. Walton discussed the color coding. Ms. Walton explained that the Board would be approving deficit spending for SFY 2023. Mr. Crawford asked about services to Veterans. Ms. Walton discussed Suicide Prevention coordination with the VA, Multi-Systems Adult funding, and the outreach to the Veteran's Recovery Court. Ms. Walton also explained that this budget did not include the possible carry-over as that could be fully ascertained at this time. Carry-over allocations will be added once carry-over has been approved by OhioMHAS. Mr. Block asked about the Director's authority to make minor changes to budget. Ms. Walton explained that any major amendments to contracts or the budget, will be brought to the Board. Ms. Walton pointed out the allocation for a Director's Budget which allows for some spending between meetings if needed but not beyond the amount allocated in that section. Mr. Block also asked about Drug Court "bridge" funding and whether that estimate is low or high. Ms. Walton explained that this would be the amount needed for 6 months since the grant runs through December but that the state *may* give more funding to specialized dockets, which could lower the amount the Court will need. We are also prepared should the funding be reduced. Ms. Walton also informed the Board that Cadence Care is considering building an Intensive Home-Based Therapy program for families. This service would address the families with younger children and included in their Multi-Systemic Therapy program. Community Counseling Center, Crossroads and Ravenwood have been named regional Care Management Entity for OhioRISE to coordinate care for qualifying families. Contracts will be prepared as soon as budget is approved. After additional discussion Ms. McLaughlin moved that the two presented budgets for SFY 2023 be approved as submitted. Mr. Block seconded the motion. Mr. Crawford called for a roll call voted.

Mr. Crawford, yes; Ms. Deak, yes; Ms. McLaughlin, yes; Mr. Wheeler, yes; Rev. Werner, yes; Ms. King, yes; Mr. Block, yes; Ms. DuPuy, yes.

Ayes were eight. Nays were zero. Motion carried.

- B. UPDATE TO BOARD PERSONNEL POLICIES --** Ms. Walton reviewed the proposed changes to the Board's Personnel Policies. These changes will bring us more in line with the changes made by the County Commissioners. The update pertains to the amount of vacation time staff may be paid for upon leaving the Board and adds a promotion

policy in the employment section. After review Ms. McLaughlin moved that the changes be approved. Mr. Wheeler seconded the motion. Mr. Crawford called for a roll call vote.

Mr. Crawford, yes; Ms. Deak, yes; Ms. McLaughlin, yes; Mr. Wheeler, yes; Rev. Werner, yes; Ms. King, yes; Mr. Block, yes; Ms. DuPuy, yes.

Ayes were eight. Nays were zero. Motion carried.

C. OTHER NEW BUSINESS—

- a. Ms. Walton reminded the Board that she will be out of the country for the September 19th Board meeting. Ms. Walton stated that the Board could move the meeting to the 12th or have the meeting on the 19th without her present. After discussion, the Board decided to move the September Board meeting to the 12th.
- b. Ms. Deak announced that Terry Russell, the long-time Director of NAMI-Ohio, is retiring. However, he plans to continue his work to meet the needs of Ohioans with mental health disorders by working to bring Tiny Houses to those in need of housing.

COMMUNICATION: None

ADJOURNMENT: Mr. Wheeler moved that the meeting be adjourned. Ms. DuPuy seconded the motion. Mr. Crawford called for a vote.

Mr. Crawford, yes; Ms. Deak, yes; Ms. McLaughlin, yes; Mr. Wheeler, yes; Rev. Werner, yes; Ms. King, yes; Mr. Block, yes; Ms. DuPuy, yes.

Ayes were eight. Nays were zero. Motion carried.

The meeting was adjourned at 7:47 p.m. The next regularly scheduled Board meeting is set for June 20, 2022, at 6:30 p.m.

Mr. Matthew Crawford, Board President



Minutes Prepared by Miriam Walton