CDCA PRELIMINARY EDUCATION GRID

Instructions for Completing the Education Grid for CDCA Preliminary Applicants

To meet the requirements for the CDCA Preliminary Certificates, applicants must document **40 hours** of substance use disorder education received in the required specific content areas. Of the 40 hours, fifty percent **(50%)** of the education must have been completed within the two (2) year period immediately prior to submitting this application.

Education Documentation to accompany the Completed Grid

All continuing education (CE) certificates must show Board approval on the face of the certificates or show official CE approval by another authorized entity. Your name and the total hours of training must also be printed on the CEU certificate. "Transcripts" of training from educational providers will not be accepted. CEU certificates must be uploaded to the online application in elicense in the same order as listed on the grid.

Accredited college or university courses may also be used to meet the education requirements. You may be required to provide college course description or syllabi to verify content area education was covered in a college course if the title is not clear and specific. Official transcripts are required if college courses are used and must either be mailed directly to the Board (see address on **ocdp.ohio.gov** website) or sent electronically by the schools' secure provider to **transcripts@ocdp.ohio.gov**

Completing the Content Areas

Definitions and examples for the Content Area (C1, C2, C3, etc…) can be found on our website. Please read definitions of content areas to determine where to place the hours of education if a content area(s) is not provided on the CE certificate. Indicate the number of required hours in each content area on the Grid (C1, C2, C3, etc…) for which the education applies; some trainings may cover several content areas but you cannot use the same hours twice. For example: if a 6 hour training covered several content areas by definition, you might document 2 hours of content in C1 and 4 hours in C2, but you could not place 6 hours in C1 and 6 hours in C2.

Content Areas C5, C6 and C7 are not acceptable for the CDCA application grid.

IMPORTANT NOTE: This credential is temporary and will expire in 13 months from the day you receive it. The CDCA Preliminary is not renewable. You may apply for the CDCA (renewable) after holding the CDCA Preliminary for ten months.

One CEU = One clock hour; One college semester hour = 15 clock hours; One college quarter hour = 10 clock hours

CDCA PRELIMINARY EDUCATION GRID

The Content Areas are below:

C1 - (**5 hours**) Substance Use Disorder (SUD) & Recovery Knowledge

C2 - (**14 hours**) Counseling Procedures & Strategies applied to those with SUD

C3 - (**5 hours**) Group Process & Techniques

C4 - (**3 hours**) Assessment & Diagnosis of SUD

C8 - (**7 hours**) Treatment Planning

C9 - (**6 hours**) Legal and Ethical Issues Pertaining to Substance Use Disorder Professionals   as

Put the number of click hours under the appropriate content area

Date of Training	Title of Training or College Course	C1	C2	C3	C4	C8	C9	Total Clock Hours
	EBASED - OCC: Fundamentals of Addiction	1.0						1.0
	EBASED - Gambling 101: An Introduction to Problem and Pathological Gambling	2.0						2.0
	EBASED – Basics of Medication Assisted Treatment	1.25						1.25
	EBASED - Cognitive Behavioral Therapy for Trauma		5.50					5.50
	EBASED - Introduction to Seeking Safety with Treatment Innovations		1.0					1.0
	EBASED - Ohio SBIRT: Reinforcing Change with Motivational Interviewing		1.0					1.0
	EBASED – Safety		1.0					1.0
	EBASED – Ohio SBIRT: Foundational Skills of MI		1.0					1.0
	EBASED – OOC: Best Prescribing Practices for Opioids		1.25					1.25
	EBASED – OOC: Best Practices in Urine Drug Testing for Addiction Treatment		1.0					1.0

Date of Training	Title of Training or College Course	C1	C2	C3	C4	C8	C9	Total Clock Hours
	EBASED – OOC: Managing Pain in Patients with OUD		1.25					1.25
	EBASED - OOC: MAT in Psychiatric Settings		1.0					1.0
2-6-2024	**ZOOM** – Stigma: Attitudes, Words, Actions, and Why They Matter	1.50						1.50
2-6-2024	**ZOOM** – Dual Diagnosis in Treatment Planning					1.50		1.50
2-13-2024	**ZOOM** – Integrated Individualized Treatment Planning					2.0		2.0
2-13-2024	**ZOOM** – Cultural Humility in Group Treatment			1.50				1.50
2-20-2024	**ZOOM** – Clinical Documentation					2.0		2.0
2-27-2024	**ZOOM** – Ethics and You: What to Know, How to Act, and Why It's Complicated						3.0	3.0
3-5-2024	**ZOOM** – The Art of Science and Diagnosis				3.0			3.0
3-12-2024	**ZOOM** – Trauma Informed Group Leadership Skills for Substance Use Groups			2.0				2.0
3-19-2024	**ZOOM** – Group Engagement Processes for Diverse Populations			1.50				1.50
3-19-2024	**ZOOM** – The Use of Engagement Skills in Treatment Planning					1.50		1.50
3-26-2024	**ZOOM** – Ethics: Code of Conduct and Professional Values						3.0	3.0
	Calculate Total Clock Hours for Each Column	5.75	14.0	5.0	3.0	7.0	6.0	40.75

DUPLICATE THIS PAGE AS NEEDED. UPLOAD EDUCATION CERTIFICATES IN THE ONLINE APPLICATION AT https://www.elicense.ohio.gov/ IN THE ORDER AS LISTED ON THE GRID.